

HT-3000

Dielectric Withstand Tester

0-2000 Volts AC Output

0-2800 Volts DC Output

Instruction Manual

COMPLIANCE

WEST USA

Dear Customer:

Congratulations! Compliance West USA is proud to present you with your Dielectric Withstand Tester. Your instrument features a groundbreaking logic-controlled circuit design and ergonomic front panel and represents the latest in high voltage production line testing.

To fully appreciate all the features of your new meter, we suggest that you take a few moments to review this manual. Compliance West USA stands by your instrument with a full one-year warranty and a loaner instrument policy. If the need arises, please don't hesitate to call on us.

Thank you for your trust and confidence.

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Section 1

An Introduction to Dielectric Withstand Testing with the HT-3000

The continuity test/dielectric withstand test is a production line test which is recognized by safety agencies worldwide as a valid criterion of safe assembly of end-use equipment. The test ensures that the primary circuit power and ground conductors were properly wired and connected for safe operation. It also applies a high-voltage potential between power and ground conductors to make sure that no unintentional leakage or arcing paths exist between power and ground. The test consists of a ground continuity check, a leakage current check and a high voltage check. It is non-destructive to the equipment under test, and can be accomplished in a short time.

Safety Precautions

The dielectric withstand test generates voltages of up to 2000 volts ac at potentially lethal current levels. Currents of as little as 5 mA at 120 volts can cause death, and the HT-3000 is capable of generating 20 mA AC at up to 2000 volts, and 5 mA DC at up to 2800 volts. The HT-3000 has been designed to minimize exposure to high voltages. However, the potential for serious injury or death exists and personnel should be aware when they conduct this test.

Test Personnel

Personnel require special training to conduct the dielectric withstand test. They should understand electrical fundamentals clearly, and be aware that high voltage is adept and creative at completing a path to ground. Instructions should include a warning against any metal jewelry. Operators should not allow others in the testing area, especially when tests are being conducted. Organization is to be stressed. The operator should keep the area free of unused leads and equipment.

Testing Area

The area used for conducting the dielectric withstand test should be as remote as possible from normal production line activities. Only personnel actually conducting the test should be allowed in the area, and it should be taped or roped off to preclude casual entry by other employees. In addition, the area should be marked "WARNING - HIGH VOLTAGE TESTING" or the equivalent to warn others of the nature of the testing taking place.

The bench being used should be non-conductive, and any exposed metal parts should be tied together and grounded. If a conductive surface must be used, it should be grounded.

Because of sparking during a dielectric test failure, it is not safe to conduct dielectric withstand tests in combustible atmospheres.

It is imperative that a good ground be provided to the HT-3000. Before connecting the HT-3000, ensure that a low-resistance ground is provided by the building wiring. If the HT-3000 is used on a high-resistance grounding circuit, dangerous high voltages may be present to the operator. In addition, the

power to the Testing Area should be provided with an easily reached shutoff switch which can be actuated by personnel outside the Area if needed.

Safety Techniques

The high voltage circuit of the HT-3000 can be shut off at any time by pressing the **RESET** button.

The HT-3000 has been provided with a Reset switch to provide an unarmed "Standby" setting when it is energized, but idle. When the red **RESET** button is lit, the tester will not provide high voltage until the **RESET** Button and the Test Button have been pressed in order. To prevent inadvertent operation, the operator should be instructed not to press the **RESET** Button until the test is ready.

The HT-3000 is equipped with a Ground Continuity Check which will not allow high voltage to be applied if the Test Return Lead is not properly connected. This is an important safety feature and should not be defeated unless two wire products are being tested. In that event, it is imperative that the operator make absolutely sure the Test Return Lead is properly connected to the equipment being tested. If the lead is not properly connected, a dielectric withstand test failure may energize exposed dead metal of the equipment being tested. Additionally, the HT-3000 may not recognize the failure. The test will continue for its normal length of time, and the HT-3000 may show a "PASS".

The HT-3000 has been designed for one-touch operation with the right hand. If possible, it should be set up to the left and in front of the equipment under test. The equipment under test should be connected to the HT-3000 and then left alone by the operator. After the operator is clear of the Tester and the equipment under test, he should press the **RESET** Button, then the **TEST** Button, with his right hand. This will allow the greatest separation between the operator and the test being conducted.

The HT-3000 is designed to bleed the high voltage away after the test has concluded. In order to ensure that any voltage present in the equipment being tested has been completely bled away, the operator should not unplug the equipment under test from the HT-3000 until the front panel meter reads zero volts.

Using the HT-3000 Dielectric Withstand Tester

The dielectric withstand test involves high voltage and caution should be exercised when using the Tester. The Tester's return lead is connected to ground potential and when properly connected to the equipment being tested, it will guard against the operator contacting high voltage. Always make sure the return lead is firmly connected to exposed dead metal. In the sections below, the three tests are discussed.

Ground Check

The Ground check ensures that the grounding pin of the power supply cord is properly connected to the exposed dead metal of the chassis. If this connection is absent, the exposed dead metal of your product could be at line potential indefinitely after an internal wiring fault, causing risk of shock to anyone touching it.

If the green **Ground OK** LED lights and the test continues, the connection between the grounding pin and the exposed dead metal of the equipment being tested has a resistance of below three ohms*.

Ground Check Failures

If the red **Ground Open** LED lights, the buzzer sounds, and the test is terminated. The connection between the grounding pin of the attachment plug cap and the exposed dead metal of the chassis has a resistance of greater than three ohms*. This indicates a problem with the connection of the HT-3000 to the equipment being tested, or that the ground connection in the equipment being tested is defective. The connection to the tester should be checked by removing the Test Return Lead clip from the equipment under test and reconnecting it, taking care to make a good connection. The unit should then be retested. If a failing result is repeated, the connection between the power supply cord ground pin and the chassis of the equipment being tested should be checked and reworked until a passing result is obtained.

*Special calibrations available by internal adjustment. Must be performed by qualified service personnel. See Sec. 5.

Defeating the Ground Check

The Ground check can only be conducted on equipment using a three wire grounded power supply cord. Some equipment, such as most portable lamps and all double insulated tools, have only a two wire power supply cord, so the Ground test cannot be conducted.

Please note that defeating the Ground check should not be done except when necessary to test two-wire devices. The Ground check feature provides an extra level of operator safety because high voltage will not be applied if the Test Return Lead is not properly connected to the exposed dead metal of the equipment being tested. If the Test Return Lead is not properly connected, a dielectric withstand failure may energize exposed dead metal. Additionally, the HT-3000 may not recognize the failure. The test will continue for its normal length of time, and the HT-3000 may show a "PASS".

To allow the HT-3000 to test equipment using a two wire power supply cord, the Ground check can be defeated by turning the rear panel Ground Check switch Off. To remind the operator that the Ground check is not being conducted, both the **Ground OK** and **Ground Open** LED's are lit continuously during each test. When testing with the Ground Check switch Off, the operator must ensure that the Test Return Lead is properly connected to exposed dead metal of the equipment being tested for safety and to ensure that the HT-3000 properly reports all failures.

Leakage Test

The HT-3000 leakage test uses a separate low-frequency circuit to check for excessive leakage between primary power components and ground. There is not a specific leakage current level pass/fail requirement at this time for most equipment. However, higher than normal leakage current on a particular part may indicate an assembly or component problem in the primary circuit.

The leakage current is also monitored by the HT-3000 to ensure that excessive leakage does not keep the Tester from developing full voltage required for the high voltage test. The HT-3000 will provide full voltage at any leakage current level up to 20 mA. The leakage current trip level is adjustable on the rear panel.

The leakage test is conducted by shorting the power and neutral conductors of the power supply cord and applying high voltage between them and the exposed dead metal of the chassis of the equipment being tested.

Excessive leakage current is not grounds for failure of the dielectric withstand test. Leakage current is a normal result of capacitance in the primary circuit between neutral or line conductors and ground. (In dielectric tests of some larger electric motors, leakage currents of as high as 95 mA are considered acceptable by safety agencies.) However, leakage currents higher than normally anticipated for a particular model should not be ignored. This indicates problems of low resistance up to a short circuit between line/neutral and ground, and failures should be investigated. Failure modes are discussed below.

If the green **Full Voltage** LED lights and the test continues, the leakage current was below the amount set by the rear panel adjustment.

Sporadic Leakage Current Failures

If the red **Excess Leakage** LED lights, the buzzer sounds, and the test is terminated. The leakage current delivered to the equipment being tested was over the amount set by the rear panel adjustment. If other equipment of the same type routinely passes this test, there may be a problem with the primary circuit of the example being tested. The unit should be checked and reworked if necessary.

Chronic Leakage Current Failures

If the the HT-3000 is being used to conduct an AC test and the leakage current adjustment is set to 20 mA and almost all examples of the model being tested fail, the primary circuit capacitance of the equipment may be too high to allow the AC dielectric withstand test to be used. This is due to the AC voltage charging all capacitors connected between primary voltage and ground. If the overall value of these capacitors cause a leakage current of more than 20 mA to flow at the desired high voltage level, the HT-3000 cannot successfully conduct an AC test.

However, a DC dielectric withstand test is acceptable for most categories of equipment and will not charge the primary circuit capacitors. The DC test can be conducted by switching the front panel switch to DC. If the problem was due to high leakage current, the test should now be successful.

High Voltage Dielectric Withstand Test

This test checks for insulation system breakdowns between the primary and ground circuits. The HT-3000 uses a separate high-frequency transformer circuit to check for and detect arc breakdowns.

The dielectric withstand test is conducted by shorting the line and neutral conductors of the power supply cord and applying high voltage between them and the exposed dead metal of the chassis of the equipment being tested. The duration of the test is controlled by the test time control on the back panel. The test time is counted from the time the **Full Voltage** LED is lit to the completion of the test.

If the green **Hipot Pass** LED lights, the test cycle has been successfully completed. The equipment under test is in accordance with the preset test parameters. The HT-3000 is ready to test the next piece of equipment.

High Voltage Dielectric Withstand Test Failures

If the red **Hipot Fail** LED lights, a problem has been found with the insulation system between primary and ground. The equipment under test should be examined, reworked and successfully tested before being shipped.

High Voltage Discharge

The HT-3000 is designed to discharge the high voltage after completion of the dielectric withstand test. The equipment being tested should remain connected to the HT-3000 until the voltage has discharged to a safe level to protect the operator and also to ensure that there is no energy stored in the tested equipment.

Testing Equipment with non-Standard Plugs or Pigtail Operation

The front panel of the HT-3000 is provided with a high-voltage output connector, as well as a NEMA Type 5-15R receptacle, suitable for testing cord-equipped single-phase products designed for use on a 15 amp branch circuit in North America. For other types of products, a different receptacle type or pigtail leads may be required. Various adapters and pigtail leads are available from Compliance West USA, or you can make your own. If tests of this type are contemplated, call us for information.

Section 2

Introduction and Specifications

Introduction

This manual contains complete operating, maintenance and calibration instructions for the Compliance West USA Model HT-3000 Dielectric Withstand Tester.

The instrument is a bench-type Dielectric Withstand Tester with AC or DC Output, designed for production line testing.

The HT-3000 features automatic one button operation, with numerous safety features designed to protect the operator:

- The Return Lead is directly connected to ground potential for operator safety.
- The test can be immediately terminated at any time by pressing the **RESET** button.
- Before the test can commence, the unit must be armed by pressing the **RESET** Button. The test will not begin until the **TEST** Button is pushed.
- A non-defeatable rampdown circuit returns output voltage to safe levels before test termination. The Hipot Pass or Hipot Fail light will not light until voltage has been ramped down by the HT-3000.
- If a failure is encountered, the high voltage output is disabled, a buzzer sounds, and any voltage stored in the equipment being tested is bled off by an internal rampdown circuit in the HT-3000. Voltage discharge progress shown by front panel meter.
- The failure mode is shown by the front panel LEDs.

Convenience and testing features include:

- Test results are determined quickly, without operator intervention.
- Operator instructions are printed on the rear panel for quick reference.
- The HT-3000 allows custom setups for voltage ramp, test time and leakage limit.
- The continuity check can be defeated by a switch on the rear panel for testing of products using a two wire power supply cord.

- Ground continuity pass/fail resistance level is adjustable during the calibration cycle.
- A 120kohm resistor is supplied on the rear panel for leakage current checks.

The HT-3000 meets all safety agency criteria for automatic production line dielectric withstand testers.

Your Tester is warranted for a period of one year upon shipment of the instrument to the original purchaser.

Specifications

Specifications for the HT-3000 are listed in Table 1.

ELECTRICAL	
Output	0-2000 Volts AC or 0-2800 Volts DC . Pigtail and Receptacle adapters available for most configurations. Consult factory.
Leakage Current	0-20 mA AC; 0-5 mA DC
Pass/Fail Criteria:	
Continuity:	3 ohms \pm 5% * (defeatable)
Leakage Current:	Pass/Fail point user adjustable.
Dielectric Breakdown:	Separate high frequency detection circuit for breakdown spike detection
Test Time:	User adjustable 1->60 sec.
Voltage Ramp-up Time:	User adjustable 1-5 sec.
Voltage Ramp-down Time:	Factory set 1 sec. approx.
Pass/Fail Repeatability	\pm 3%
Meter accuracy	\pm 20VAC (1% of full-scale reading) \pm 20 VDC (0.75% of full-scale reading)
Duty cycle	100 %
Test adjustments	Rear Panel: Ramp Time Test Time Leakage Limit Voltage Adjust Tamperproof operation available by removing adjustment shafts.
ENVIRONMENTAL	
Operating Temperature	15-40°C
Relative Humidity Range	0-90% non-condensing
GENERAL	
Input power requirements	Model HT-3000: 114-127 volts, 50/60 Hz Model HT-3000L: 98-120 volts, 50/60 Hz
Weight	10½ lbs.
SAFETY AGENCY TOPICS	
Transformer Output	< 500VA
Visual Indication of Voltage Output	Provided by front panel meter, directly connected to high voltage output
Failure Indication	Audible, provided by internal buzzer Visual, provided by red LEDs on front panel Test automatically terminated on failure
Continuity Test	Provided; 3 ohm pass/fail point*. May be defeated for testing of products with two wire power supply cords.
Leakage Test	Provided; 5 mA AC/1 mA DC factory set pass/fail point, user adjustable. 120Kohm calibration resistor provided on rear panel.
Operation Instructions	Provided on rear panel.

Table 1. HT-3000 Specifications

*Continuity Level can be adjusted from .5 to 5 ohms during the calibration procedure.

Section 3

Operation

This section describes how to set up and make measurements with your Tester. We recommend that you read the entire section carefully so that you can use all of the features of your Tester.

Setting up your Tester

Your Tester is shipped in a special protective container that should prevent damage to the instrument during shipping. Check the shipping order against the contents of the container and report any damage or short shipment to Compliance West USA. The container should include the following:

- The HT-3000 Dielectric Withstand Tester
- A black 18 AWG Test Return Lead (Alligator Clip/Banana Plug ends)
- A red 18 AWG High Voltage Test Lead (Alligator Clip/High Voltage jack)
- A Power Cord to provide power to the HT-3000.
- This Instruction Manual

If reshipment of the instrument is necessary, please use the original shipping container. If the original shipping container is not available, be sure that adequate protection is provided to prevent damage during shipment. We recommend that the instrument be surrounded by at least two inches of shock-absorbing material on all sides of the container.

Remove the Tester from its container and place it on a test bench.

AC Line Voltage Requirements

AC line voltage requirements for your Tester are noted on the rear panel of the instrument. Do not connect the instrument to a different voltage source.

Fuse Replacement

There is a user-replaceable fuse (F1) located on the rear panel of the instrument. It is located

behind a door in the Power Inlet-Power Switch-Fuseholder device. The fuse rating is noted on the rear panel. Do not attempt to replace it with a fuse of any other rating.

Use the following procedure to replace the fuse F1:

1. Turn the power switch to the O or off position.
2. Unplug the HT-3000 from the source of supply.
3. Remove the power cord from the HT-3000.
4. Using a small screwdriver, pry open the fuseholder door.
5. Replace the fuse with a new one of the correct rating.
6. Replace the fuseholder door and power inlet cord.

Front and Rear Panel Features

Before using your Tester, take a few minutes to become familiar with the use of its controls, indicators and connectors. The front panel features of the HT-3000 are shown in Figure 2 and described in Table 2. The rear panel features of the HT-3000 are shown in Figure 3 and described in Table 3.

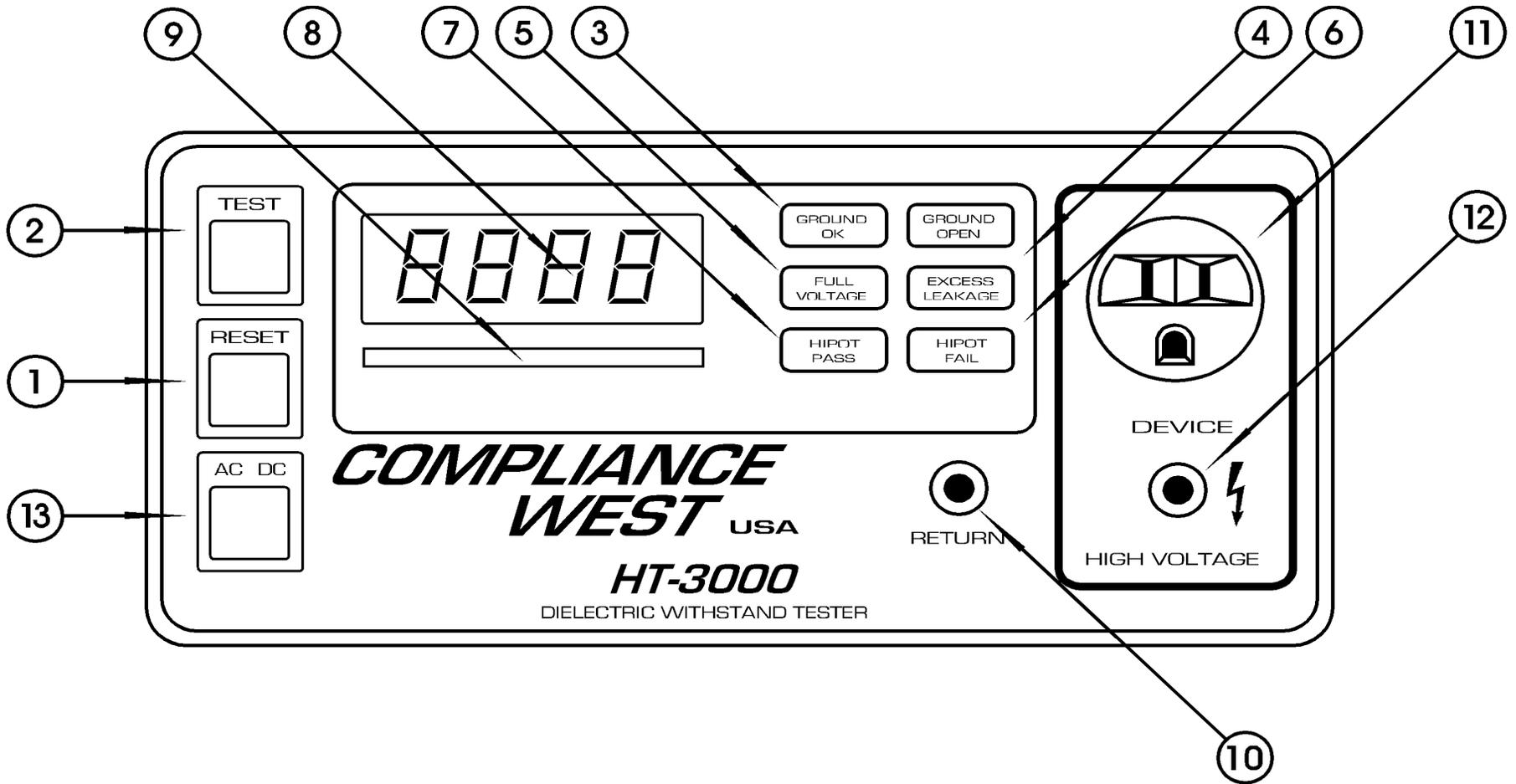


Figure 2. Controls, Indicators, Connectors - Model HT-3000 Front Panel

ITEM	NAME	FUNCTION
1	RESET Button / Red Indicator	When lit, indicates that the HT-3000 is unarmed. This button must be pushed before the TEST Button is functional. When the RESET Button is pressed, the red RESET indicator goes out and the yellow TEST indicator is lit. PRESSING THE RESET BUTTON AT ANY TIME STOPS TEST.
2	TEST Button / Yellow Indicator	When lit, indicates that the HT-3000 is ready to test the connected equipment. The yellow TEST indicator goes out when the TEST Button is pressed.
3	Ground OK / Ground Open LED's	Indicates result of Ground test between grounding pin of the line cord and exposed metal parts of the equipment under test. If the ground circuit has more than three ohms resistance, or if the leads are not properly connected, the red Ground Open LED will light, the internal buzzer will sound, and the test will be terminated. If the ground circuit resistance is acceptable, the green continuity LED will light and the test will continue. If the continuity test is defeated by the operator, both LED's will be lit for the duration of the test.
4	Excess Leakage LED	Indicates failure of leakage current test. If leakage current between the primary circuit and ground is higher than the preset value, the red LED will light, the internal buzzer will sound, and the test will be terminated.
5	Full Voltage LED	If full voltage is successfully reached, the Full Voltage LED will light and the high voltage duration timer starts.
6	Hipot Fail LED	Indicates failure of high voltage test. If arcing or a flashover of the insulation system between primary parts and ground is encountered, the red breakdown LED will light, the internal buzzer will sound, and the test will be terminated.
7	Hipot Pass LED	At the end of the preset high voltage duration time, if no insulation breakdowns are encountered, the green light will light and the test will terminate.
8	Voltage Meter	Provides visual indication to the operator of the actual output voltage of the Tester. Used to set the automatic voltage level during the setup procedure.
9	Ramp Bar Graph LED's	Individual LED's light in sequence from left to right as the test voltage ramps from zero to full voltage. LED's turn off (ramp back down) at end of test.
10	Return Lead Receptacle	Grounded banana plug receptacle. The 18 AWG Test Return Lead provided is connected here.
11	High Voltage Device Receptacle	NEMA 5-15R receptacle. For connection of the equipment under test.
12	High Voltage Test Jack	Red High Voltage jack. For connection of high voltage test lead for testing insulating materials, etc.
13	AC/DC Switch	Selects AC or DC output. Changing switch setting does not change output until the next time the Reset button is pushed.

Table 2. Controls, Indicators, Connectors - Model HT-3000 Front Panel

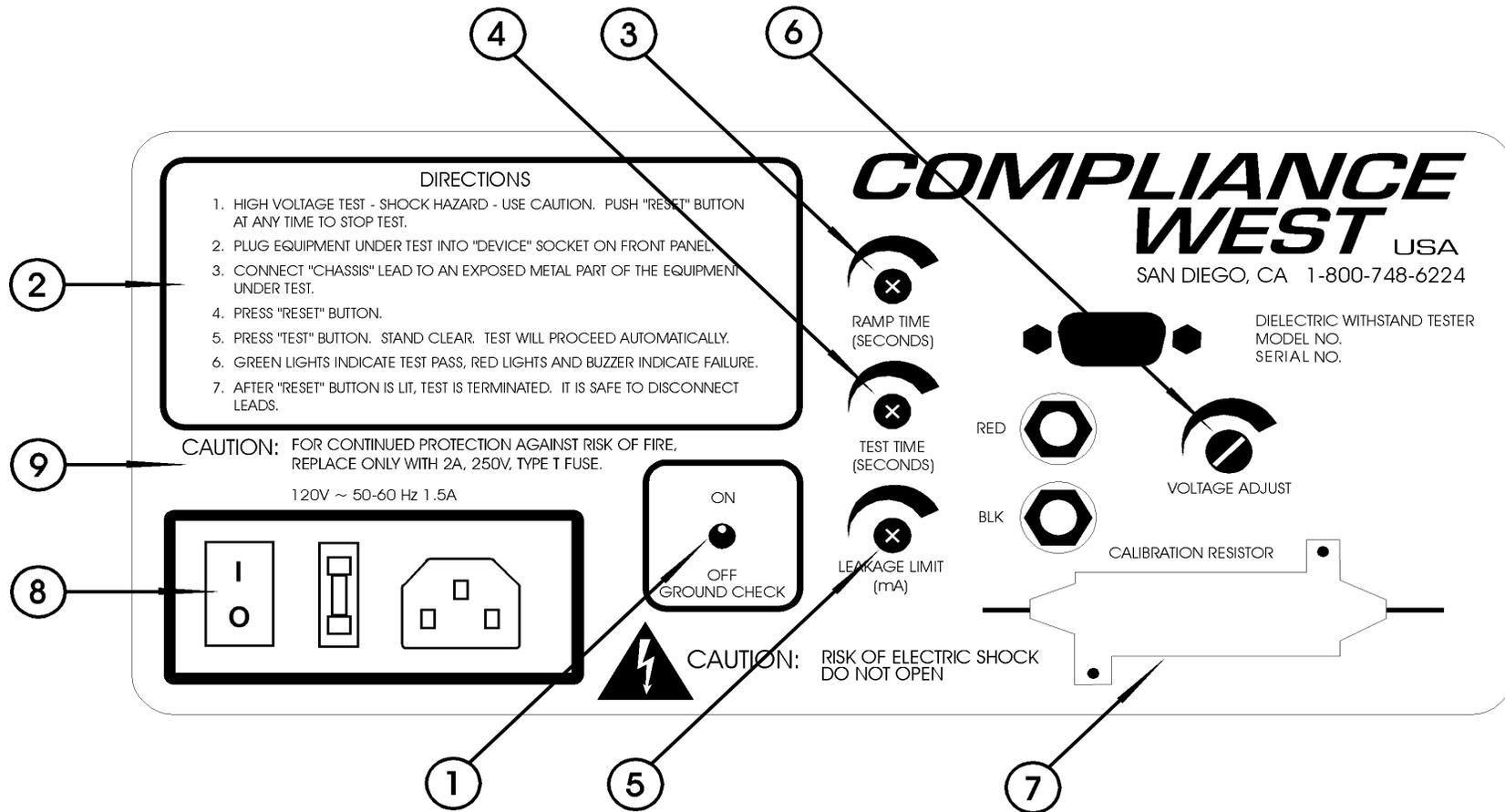


Figure 3-2. Controls, Indicators, Connectors - Model HT-3000 Rear Panel

ITEM NO.	NAME	FUNCTION
1	Ground Check Switch	Turn ON for use with three-wire (grounded) power supply cords. Turn OFF for use with two-wire power supply cords. (When ON, conducts Continuity Test between the chassis and the grounding pin of the line cord of the equipment being tested. When OFF, Continuity Test is bypassed for testing of double-insulated equipment and other types of equipment without a grounding pin in the line cord.)
2	Directions	Provides directions for Tester operation to test personnel.
3	Ramp Time Adjustment	Used to adjust the amount of time used to increase the high voltage from zero volts to the required level. See "Adjustment of the High Voltage Ramp Time" for this procedure.
4	Test Time Adjustment	Used to adjust high voltage test duration. See "Adjustment of the High Voltage Test Duration" section for this procedure.
5	Leakage Limit Adjustment	Used to adjust the trip level for the excessive leakage current test. See "Adjustment of the Leakage Current Level" section for this procedure.
6	Voltage Adjust	Used to adjust the High Voltage output. See "Adjustment of the High Voltage Level" section for this procedure.
7	Calibration Resistor	Used in the Leakage Limit Adjustment procedure. See "Adjustment of the Leakage Current Level" section for more information
8	Appliance Inlet / Fuseholder / Power Switch	Use supplied cordset to connect Tester to appropriate source of supply. Replace line fuse. Turn Tester ON/OFF.
9	Fuse replacement warning / Rating of supply	Specifies replacement fuse and supply voltage used.

Table 3 Control, Indicators, Connectors - Model HT-3000 Rear Panel

Initial Checkout Procedure

The following procedure will verify that the Tester is working correctly. We recommend that this procedure be conducted periodically to ensure proper operation of the Tester.

The following items are needed to conduct this procedure:

A test lead with a banana plug on one end. The other end will be clipped to the alligator clip end of the black test lead supplied with the HT-3000.

CAUTION

High voltage (up to 2000 Volts AC or 2800 Volts DC) generated by the HT-3000 is exposed during this test. A risk of shock exists. Exercise care when using the HT-3000.

1. Connect the Tester to a proper source of supply using the included 18 AWG power supply cord. Turn the HT-3000 on.
 2. Turn the **Ground Check** switch on the rear panel to Off.
 3. Disconnect all leads.
 4. Push the red **RESET** button. Verify the yellow **TEST** indicator is lit.
 5. Push the yellow **TEST** button.
 6. The Tester should conduct a test sequence. At the end of the test, the **Ground OK, Ground Open, Full Voltage, Hipot Pass**, and red **RESET** lamps should be lit.
 7. Turn the **Ground Check** switch on the rear test panel On.
 8. Verify that all test leads are disconnected from the HT-3000.
 9. Push the red **RESET** button, then the yellow **TEST** button.
 10. The Tester should sound the buzzer. The **Ground Open** and red **RESET** LED's should be lit.
 11. Plug the supplied Test Lead into the **RETURN** receptacle on the front panel.
 12. Connect the banana plug end of the extra test lead into the grounding jack of the orange **DEVICE** receptacle. The grounding jack is circular in shape and is located at the bottom of the **DEVICE** receptacle.
 13. Connect the other end of the extra test lead to the black lead plugged into the **RETURN** receptacle.
 14. Push the red **RESET** button and then the yellow **TEST** button.
 15. The Tester should conduct a test sequence. At test termination, the **Ground OK, Full Voltage, Hipot Pass**, and Red **RESET** LED's should be lit.
 16. Turn the **Ground Check** switch on the rear panel "Off".
 17. Disconnect the extra test lead from the **DEVICE** receptacle. The black lead should remain plugged into the **RETURN** jack on the front panel.
 18. Connect the red high voltage test lead to the High Voltage Test jack on the lower right corner of the front panel. Connect the other end of the red high voltage test lead to the black lead that is plugged into the **RETURN** jack.
Keep clear of the wire while the test is in progress.
 19. Push the red **RESET** button and then push the yellow **TEST** button.
 20. The tester should conduct a test sequence, terminated with a buzzer. At test termination, the **Ground OK, Ground Open, Excess Leakage**, and red **RESET** LED's should be lit.
Note: The **Hipot Fail** LED may also light during this test.
- Note: The following procedure tests the "Hipot Breakdown" circuit of the HT-3000 and involves high voltage. The only exposed parts during this test are at ground potential. However, the voltage inside the High Voltage Device socket may be as much as 2800 volts. Proceed with caution.**
22. Make sure the black lead is still plugged into the **RETURN** jack on the front panel, and the red high voltage test lead is plugged into the High Voltage Test jack.
 23. Make sure the **Ground Check** switch on the rear panel is Off.
 24. Carefully hold the black lead by its insulated alligator clip boot.
 25. Push the red **RESET** button, then the yellow **TEST** button. After the **Full Voltage** LED lights, and before the **Hipot Pass** LED has lit, touch the ends of the red and black leads together.

26. The test should immediately terminate with a buzzer. The **Ground OK**, **Ground Open**, **Full Voltage**, **Hipot Fail** and red **RESET** lamps should be lit.

Note: Depending on how the connection between the two test leads is made, the **Excess Leakage** LED may light, and in some instances, the **Ground OK** LED may extinguish.

Passage of these tests indicates that the HT-3000 is functioning properly and that it is safe to use.

If the results of the performance test are not in accordance with the above, service is required. Remove the HT-3000 from service and contact the manufacturer for servicing information.

Setting up the HT-3000 for Production Line Testing

This section describes procedures for setting the pass/fail leakage current level, high voltage ramp time, high voltage level, and high voltage test time. The HT-3000 is calibrated as shown below at the factory to be usable without adjustment in the majority of applications. If the factory settings are acceptable, you may skip this section.

Factory Settings

The HT-3000 is configured as shown when shipped from Compliance West USA:

Voltage Type:	AC
Leakage Current Level:	5 mA
High Voltage Ramp Time:	1 second
High Voltage Level:	1200 volts
High Voltage Test Time:	2 seconds

Adjustment of the various settings are shown below.

CAUTION

High voltage is generated by the HT-3000. Although the chassis of the equipment under test is grounded by the HT-3000, a risk of shock exists. Exercise care when using the HT-3000.

NOTE

These adjustment procedures set the use parameters of the HT-3000. They do not take the place of the annual calibration required by the safety agencies.

Adjustment of the Leakage Current Level

AC Leakage Current can be set to levels of up to 20 mA. DC Leakage Current can be set to levels of up to 5 mA.

Calibration is checked using the 120 kohm resistor and the **Leakage Limit** adjustment on the rear panel. This procedure requires the high voltage adjustment to be set to a level determined by Ohm's law. After this procedure, the high voltage level is to be reset using the procedure **Adjustment of the High Voltage Level**, and the test time is to be reset using the procedure **Adjustment of the High Voltage Test Time**.

NOTE

High voltages are present on the calibration resistor during this test. We recommend that you remove it from the back panel of the HT-3000 and lay it on a non-conductive surface well away from the rear panel adjustments while conducting this test.

1. Determine the proper voltage meter setting for the desired leakage current level, using the formula:

$$\text{Voltage} = (\text{Leakage Current in mA}) \times (120)$$
 Example: A 5 mA current level is desired. The voltage needed is:

$$(5\text{mA}) \times (120) = 600 \text{ volts.}$$
- 1a. Note: For leakage current levels higher than 16 mA, calculated voltages exceed the capabilities of the resistor supplied with the HT-3000. An external resistor having a lower value must be used in place of the 120 kohm resistor. Substitute the formula:

$$V = (\text{Leakage Current in mA}) \times (\text{Kohm})$$
 where Kohm is the resistance, in kohm, of the resistor used. Select a resistor which results in a voltage of 1500 volts $\pm 20\%$.
 Example: An 18 mA leakage current threshold is desired. The desired voltage

is 1500 volts. The approximate resistor value is determined:

$$1500=(18\text{mA})(\text{Kohm}).$$

Solving for the resistor value:

$$(\text{Kohm})=1500/18\text{mA}=83\text{Kohm}$$

Select a convenient resistor value and solve for the voltage:

$$(76\text{Kohm})(18\text{mA})=1368 \text{ Volts}$$

2. Turn the **Ground Check** switch on the rear panel Off.
3. Connect the HT-3000 to a correctly rated source of supply and turn the power switch to the I or ON position. Push the **RESET** button. The yellow **TEST** indicator should light, indicating that the Tester is ready to test.
4. Adjust the **Test Time** control on the rear panel to approximately the middle of its travel.
5. Make sure there are no test leads connected to the HT-3000. Push the **TEST** button.
6. The voltage will ramp and hold after approximately one second. Using the front panel meter, set the **Voltage Adjust** control to the value determined in 1. above. After the voltage value has been set, the test can be stopped by pressing the **RESET** button.
7. Turn the **Leakage Limit** control on the rear panel to its maximum clockwise position.
8. Connect the black test lead to the **RETURN** receptacle and the red high voltage test lead to the High Voltage output jack, both on the front panel of the HT-3000. Connect the two leads across the 120kohm resistor on the rear panel. (If a special resistor value is being used, connect the leads to it instead.) Make sure neither clip touches the chassis of the HT-3000.
9. Push the red **RESET** Button and then the yellow **TEST** Button. First, make a coarse adjustment by waiting until the **Full Voltage** LED lights. Turn down the **Leakage Limit** control on the rear panel until the buzzer sounds and the **Excess Leakage** LED lights. Repeat step 9 until the exact setting is reached. The exact setting is the minimum possible setting of the **Leakage Limit** control which still allows the Tester to reach full voltage and light the **Full Voltage** LED. If the red **Excess Leakage** LED lights, the

adjustment is set too low. Turn the **Leakage Limit** control up slightly and repeat Step 9 until the correct setting is achieved.

10. If tamperproof settings are desired, the **Leakage Limit** control shaft may be pulled away with a slight tug. (It may be reinserted for future adjustments.)
11. Remove the test leads from the front panel. Check the position of the **Ground Check** switch. After this procedure, the high voltage level is to be reset using the procedure **Adjustment of the High Voltage Level**, and the test time is to be reset using the procedure **Adjustment of the High Voltage Test Time**.

Adjustment of the High Voltage Ramp Time

This procedure controls the amount of time used to ramp the high voltage to the required level. The factory setting of one second is adequate for most situations. Use this procedure if adjustment to a different ramp time within the range of 1-5 seconds is required.

1. Defeat the **Ground Check** by turning the rear panel switch Off.
2. Connect the HT-3000 to a correctly rated source of supply and turn the power switch to the I or ON position. Push the **RESET** button. The yellow **TEST** light should light, indicating that the HT-3000 is ready to test.
3. Make sure there are no test leads connected to the HT-3000. Push the **TEST** button.
4. When the **TEST** button is pressed, the voltage will ramp and hold. Adjust the **Ramp Time** control on the rear panel until the desired ramp time is reached. The test can be terminated at any time by pressing the **RESET** button.
5. If tamperproof settings are desired, the **Ramp Time** control shaft may be pulled away with a slight tug. (It may be reinserted for future adjustments.)
6. Check the position of the **Ground Check** switch before testing.

Adjustment of the High Voltage Level

This procedure controls the high voltage level used in the dielectric withstand test. It is specified by safety agency personnel. Most safety agencies allow a shorter duration test (usually 1 sec. vs. 1 min.) if the voltage is increased by 20%. The HT-3000 is factory set for 1200 volts AC, a voltage level used for the one second duration test for many types of equipment. Consult the safety agencies for the required voltage level for the type of equipment being tested. If a different voltage level is required, use this procedure to set it.

1. Defeat the **Ground Check** by turning the rear panel switch Off.
2. Adjust the Test Duration control to approximately the middle of its travel.
3. Connect the HT-3000 to a correctly rated source of supply and turn the power switch to the I or ON position. Push the **RESET** button. The yellow **TEST** light should light, indicating that the HT-3000 is ready to test.
4. Make sure there are no test leads connected to the Tester. Push the **TEST** button.
5. After the **TEST** button is pressed, the voltage will ramp and hold. Set the **Voltage Adjust** control on the rear panel to the desired voltage.
6. If tamperproof operation is desired, we suggest placing a calibration-style label over the voltage adjust hole.
7. Check the position of the **Ground Check** switch, and reset the test time using the procedure **Adjustment of the High Voltage Test Time**.

Adjustment of the High Voltage Test Duration

This procedure sets the amount of time the Tester will conduct the high voltage test. The test time is specified by the safety agencies and is tied to the test voltage. Most safety agencies allow a much shorter test (usually 1 second vs. 1 minute) if the voltage is increased by 20%. The HT-3000 is factory set for 2 seconds. Consult the safety agencies for the test time for the type of equipment being tested. If a different test time is required, use this procedure to set it.

1. Defeat the **Ground Check** by turning the rear panel switch Off.
2. Connect the HT-3000 to a correctly rated source of supply and turn the power switch to the I or ON position. Push the **RESET** button. The yellow **TEST** indicator should light, indicating that the HT-3000 is ready to test.
3. Make sure there are no test leads connected to the Tester. Push the **TEST** button.
4. After the voltage has ramped, the **Full Voltage** LED will light. The test time is measured from when the **Full Voltage** LED lights to when the voltage begins to ramp down. Time the test.
5. After the test is complete, adjust the **Test Time** control on the rear panel. If the time desired is shorter, turn the Control counterclockwise, and vice versa.
6. Push the **RESET** Button, then the **TEST** Button and time the new test. Adjust the **Test Time** control until correct.
7. Check the position of the **Ground Check** switch before conducting testing.

Setting the Ground Check Switch

This switch controls whether the Ground Test is conducted between the chassis and the power supply cord grounding pin of the unit being tested. The safety agencies require that this test be conducted on all equipment using a three-wire power supply cord. For other types of equipment, such as some portable lamps and all double-insulated equipment, there are only two wires in the power supply cord and the ground continuity check is waived by the safety agencies.

If the power supply cord of the equipment being tested has only two pins, the **Ground Check** switch should be set to the Off position. When the **Ground Check** switch is turned Off, both the **Ground OK** and **Ground Open** LED's on the front panel are lit as a reminder to the operator that the ground continuity test is not being conducted.

If the power supply cord of the equipment being tested has three pins, the **Ground Check** switch should be set to the On position.

When testing with the **Ground Check** switch Off, the operator must ensure that the **Return** lead is properly connected to exposed

dead metal of the equipment being tested for safety and to ensure that the HT-3000 properly reports all failures.

The small size of the **Ground Check** switch will allow a calibration-type adhesive label to be placed over it to allow for tamper-proof operation.

Operating Techniques

The following paragraphs describe how to operate the HT-3000 Dielectric Withstand Tester. Before proceeding with testing, the HT-3000 Tester should be set up for production line testing. See Section above before continuing.

CAUTION

High voltage is generated by the HT-3000. Although the chassis of the equipment under test is grounded by the HT-3000, a risk of shock exists. Exercise care when using the HT-3000.

Daily Operation Test

The operation of the HT3000 should be audited daily by conducting the tests described in the **Initial Checkout Procedure** section of this Manual. Compliance West also offers the model HTT-1, which can be used to quickly verify the operation of your HT-3000. Contact the factory for details.

Testing

This section describes how the HT-3000 is used to conduct a hipot test. Before continuing, we recommend that you read Section 1, "An Introduction to Dielectric Withstand Testing with the HT-3000". It contains valuable safety, operation and test result evaluation information which can help you conduct the test safely and correctly.

The test can be stopped immediately at any time by pressing the red **RESET** button.

Test Verification procedure when using the HTT-1 function checker:

1. Connect the HT-3000 to a correctly rated source of supply and turn the power

switch to the I or ON position. Push the **RESET** button. The yellow **TEST** indicator should light, indicating that the HT-3000 is ready to test.

2. Connect HTT-1 to the HT-3000 tester using the cables supplied with the HTT-1.
3. Set all three switches on the HTT-1 to 'PASS'.
4. Run a test with the HT-3000 and verify passing result on the HT-3000.
5. Set Continuity switch on the HTT-1 to 'FAIL'; set both other switches to 'PASS'.
6. Run a test with the HT-3000 and verify continuity failure on the HT-3000.
7. Set Leakage switch on the HTT-1 to 'FAIL'; set both other switches to 'PASS'.
8. Run a test with the HT-3000 and verify excess leakage failure on the HT-3000.
9. Set Hipot switch on the HTT-1 to 'FAIL'; set both other switches to 'PASS'.
10. Run a test with the HT-3000 and confirm high voltage breakdown by watching for spark in Arc Detect window of HTT-1; verify dielectric breakdown failure on the HT-3000.

Test Verification procedure when NOT using the HTT-1 function checker:

1. Connect the HT-3000 to a correctly rated source of supply and turn the power switch to the I or ON position. Push the **RESET** button. The yellow **TEST** indicator should light, indicating that the HT-3000 is ready to test.
2. Plug the black test lead into the **Return** receptacle on the front panel of the HT-3000.
3. Plug the power supply cord of the equipment being tested into the **Device** receptacle on the front panel of the HT-3000.
4. Connect the alligator clip end of the black return lead to an exposed metal part on the chassis of the equipment to be tested.
5. Make sure the power switch on the equipment being tested is in the 1 or ON position.
6. Push the **TEST** button. The HT-3000 will:
 - a. Check for continuity between exposed metal parts and the grounding pin of the power supply cord.

If the ground circuit resistance is higher than three ohms, the **Ground Open** LED will light, the buzzer will sound, and the test will terminate.

If the ground circuit resistance is three ohms or lower, the **Ground OK** LED will light and the test will continue.

- b. Ramp the voltage at the rate set by the Ramp Time procedure.

If leakage current between the AC pins of the power supply cord and the chassis ground of the unit rises above the value set by the Leakage Limit procedure, the **Excess Leakage** LED will light, the buzzer will sound, and the test will terminate.

If the leakage current level is below the set level when the high voltage set by the High Voltage Level procedure is reached, the **Full Voltage** LED will light and the test will continue.

- c. Conduct the high voltage test for the amount of time set in the Test Duration procedure.

If a breakdown of the insulation system between primary voltage and ground is detected, the **Hipot Fail** LED will light, the buzzer will sound, and the test will terminate.

If no breakdown is detected, the high voltage will be bled off, the **Hipot Pass** LED will light, and the red **RESET** switch will light.

7. For safety, the operator should not disconnect the cords until the **Hipot Pass** LED is lit and the reading on the front panel voltage meter has dropped to zero. This will ensure that the test voltage has been bled off.
8. The operator can now remove the equipment from the HT-3000 and connect another. The HT-3000 should then be armed by pressing the **RESET** button. When ready, the operator then presses the **TEST** button and the test procedure will be conducted again.

Test results

Hipot Pass

If the **Hipot Pass** LED is lit, the equipment being tested passed all test parameters.

Red LED/Buzzer

Any red LED/buzzer test result means the equipment being tested failed a test phase. The equipment should be set aside, reworked and retested with acceptable results before it is shipped.

If unanticipated test failures continue, and you suspect that the equipment under test is built correctly, check the following items:

1. Leakage Current Setting (AC tests): May be set too low. This would cause normal input capacitor charging to draw more than the allowable leakage current, triggering a Leakage Current Fail light and terminating the test. Consider raising the acceptable leakage current level; see **Adjustment of the Leakage Current Level**.
2. Ramp Time (DC tests): May be set too low. A very fast ramp time may allow input capacitors to charge, triggering a

Leakage Current Fail light and terminating the test. Consider lengthening the ramp time; see **Adjustment of the High Voltage Ramp Time**.

Section 4

Technical Assistance

For Technical Assistance

Phone: (800) 748-6224

Technical Assistance is available from Compliance West USA between the hours of 8:30 AM and 4:00 PM Pacific Time.

Compliance West USA

2120 Jimmy Durante Blvd., Suite 124

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Section 5

Maintenance and Calibration

WARNING

THESE SERVICE INSTRUCTIONS ARE FOR USE BY QUALIFIED PERSONNEL ONLY. TO AVOID ELECTRIC SHOCK, DO NOT PERFORM ANY SERVICING OTHER THAN THAT CONTAINED IN THE OPERATING INSTRUCTIONS UNLESS YOU ARE QUALIFIED TO DO SO.

This section of the manual contains maintenance information for the Model HT-3000 Dielectric Withstand Tester. This maintenance information is divided into service information, general maintenance, a performance test, and a calibration procedure. The performance test is recommended as an acceptance test when the instrument is first received, and later as a preventative maintenance tool to verify proper instrument operation. A 1-year calibration cycle is recommended to maintain the specifications given in Section 1.

No test equipment is required to conduct the performance test.

The test equipment required for the calibration procedure is a DMM able to read true rms 0-3000 V \pm 1%, a test lead having a banana plug and an alligator clip, and a 3-ohm 1/4 w 1% resistor.

Service Information

The HT-3000 is warranted to the original purchaser for a period of 1 year. This warranty does not cover problems due to misuse or neglect.

Malfunctions which occur within the limits of the warranty will be corrected at no charge. Mail the instrument post paid to the manufacturer. Dated proof of purchase is required for all in-warranty repairs.

The manufacturer is also available for calibration and / or repair of instruments that are beyond their warranty period. Contact the manufacturer for a cost quotation. Ship the instrument and your remittance according to the instructions given by the manufacturer.

General Maintenance

Interior Access

NOTE

To avoid contaminating the PWB with oil from your fingers, handle it by the edges or wear gloves. If the PWB becomes contaminated, refer to the cleaning procedures given later in this section.

Calibration Access

Use the following procedures to gain access to the calibration adjustments of your instrument.

1. Set Line Power switch to OFF.
2. Disconnect the power cord from the rear of the instrument.
3. Remove the two upper screws on each side of the unit.

4. Grasp the top of the enclosure clamshell and lift it off the front and rear panels.
5. All calibration adjustments are now accessible.

NOTE

With the power cord replaced, the instrument is operational for service.

WARNING

Dangerous voltages exist when energized. Exercise extreme care when working on an energized circuit.

6. To reassemble, reverse steps 1-5 above.

Cleaning

CAUTION

Do not use aromatic hydrocarbons or chlorinated solvents for cleaning. These solutions will react with the plastic materials used in the instrument.

Clean the front panel and case with a mild solution of detergent and a damp sponge. Clean dust from the PWB with clean, dry, low pressure (<20 psi).

Performance Test

The performance test evaluates the performance of your instrument to ensure that the logic, lights and high voltage sections are working properly. This test is recommended for incoming inspection, as a preventative maintenance check, and to verify proper operation during the calibration procedure. It is not necessary to disassemble the instrument to conduct these tests. If the instrument fails any part of the performance test, calibration and / or repair is indicated.

Allow the instrument to stabilize and perform the test at an ambient temperature of 23°C ±5°C (73°F ±9°F).

Operation/Function Test

Use the following procedure to determine proper operation of the Tester and LEDs of the HT-3000:

1. Connect the Tester to a proper source of supply using the included 18 AWG power supply cord. Turn the HT-3000 on.
2. Turn the **Ground Check** switch on the rear panel to Off.
3. Disconnect all leads.
4. Push the red **RESET** button. Verify the yellow **TEST** indicator is lit.
5. Push the yellow **TEST** button.
6. The Tester should conduct a test sequence. At the end of the test, the **Ground OK, Ground Open, Full Voltage, Hipot Pass,** and red **RESET** lamps should be lit.
7. Turn the **Ground Check** switch on the rear test panel On.
8. Verify that all test leads are disconnected from the HT-3000.
9. Push the red **RESET** button, then the yellow **TEST** button.
10. The Tester should sound the buzzer. The **Ground Open** and red **RESET** LED's should be lit.
11. Plug the supplied Test Lead into the **RETURN** receptacle on the front panel.
12. Connect the banana plug end of the extra test lead into the grounding jack of the orange **DEVICE** receptacle. The grounding jack is circular in shape and is located at the bottom of the **DEVICE** receptacle.
13. Connect the other end of the extra test lead to the black lead plugged into the **RETURN** receptacle.
14. Push the red **RESET** button and then the yellow **TEST** button.
15. The Tester should conduct a test sequence. At test termination, the **Ground OK, Full Voltage, Hipot Pass,** and Red **RESET** LED's should be lit.
16. Turn the **Ground Check** switch on the rear panel "Off".
17. Disconnect the extra test lead from the **DEVICE** receptacle. The black lead should remain plugged into the **RETURN** jack on the front panel.
18. Connect the red high voltage test lead to the High Voltage Test jack on the lower right corner of the front panel. Connect the other end of the red high voltage test lead to the black lead that is plugged into the **RETURN** jack.

Keep clear of the wire while the test is in progress.

19. Push the red **RESET** button and then push the yellow **TEST** button.
20. The tester should conduct a test sequence, terminated with a buzzer. At test termination, the **Ground OK**, **Ground Open**, **Excess Leakage**, and red **RESET** LED's should be lit.

Note: The **Hipot Fail** LED may also light during this test.

Note: The following procedure tests the "Hipot Breakdown" circuit of the HT-3000 and involves high voltage. The only exposed parts during this test are at ground potential. However, the voltage inside the High Voltage Device socket may be as much as 2800 volts. Proceed with caution.

22. Make sure the black lead is still plugged into the **RETURN** jack on the front panel, and the red high voltage test lead is plugged into the High Voltage Test jack.
23. Make sure the **Ground Check** switch on the rear panel is Off.
24. Carefully hold the black lead by its insulated alligator clip boot.
25. Push the red **RESET** button, then the yellow **TEST** button. After the **Full Voltage** LED lights, and before the **Hipot Pass** LED has lit, touch the ends of the red and black leads together.
26. The test should immediately terminate with a buzzer. The **Ground OK**, **Ground Open**, **Full Voltage**, **Hipot Fail** and red **RESET** lamps should be lit.

Note: Depending on how the connection between the two test leads is made, the **Excess Leakage** LED may light, and in some instances, the **Ground OK** LED may extinguish.

Passage of these tests indicates that the HT-3000 is functioning properly and that it is safe to use.

If the results of the performance test are not in accordance with the above, service is required. Remove the HT-3000 from service and contact the manufacturer for servicing information.

Calibration Procedure

The Calibration Procedure should be used any time your instrument has been repaired or fails to pass the performance test. The calibration procedure consists of two parts:

- The Voltage Calibration adjustment calibrates the the voltage output to agree with the meter reading.
- The Continuity Calibration adjustment sets the pass/fail point for the continuity check.

Before starting the Calibration procedure, perform the Calibration access procedure given earlier in this Section.

NOTE

Allow the instrument to stabilize for approximately five minutes. Perform all calibration adjustments at an ambient temperature of 23°C ±5°C (73°F ±9°F).

WARNING

CALIBRATION ADJUSTMENTS ARE PERFORMED ON ENERGIZED CIRCUITS. EXERCISE CAUTION AT ALL TIMES, AND USE A NON-CONDUCTIVE TOOL FOR ALL ADJUSTMENTS.

Meter Calibration Adjustment

Use the following procedure to calibrate the output voltage. Pot R326 is located on the lower PWB, and is accessible through a hole in the top board next to R210. Pot R341 is located on the lower board, in front and to the left of R326.

1. Ensure that all test leads are removed from the HT-3000.
2. Turn the **Ground Check** switch on the rear test panel Off.
3. Reset the **Test Time** control on the Rear Panel to approximately 50% of its range.
4. Connect the red lead of the DMM to one of the vertical slots of the **DEVICE** receptacle, and the black lead of the DMM to the **RETURN** receptacle. Use a range suitable for reading 3000 volts AC/DC.
5. Set the HT-3000 AC/DC switch to DC. Push the red **RESET** button, then the yellow **TEST** button on the front panel. The Tester will begin a test sequence.

- After the **Full Voltage** LED is lit, but before the **Hipot Pass** LED is lit, adjust the **Voltage Adjust** control on the rear panel until the DMM reads 2800 volts DC.
6. While the **Full Voltage** LED is still lit, but before the **Hipot Pass** LED is lit, adjust R326 until the front panel meter also reads 2800 volts. If necessary, the **Test Time** control on the rear panel may need to be increased to allow the test to continue for a longer time.
 7. Set the HT-3000 AC/DC switch to AC. Push the red **RESET** button, then the yellow **TEST** button on the front panel. The Tester will begin a test sequence. After the **Full Voltage** LED is lit, but before the **Hipot Pass** LED is lit, adjust the **Voltage Adjust** control on the rear panel until the DMM reads 2000 volts AC.
 8. While the **Full Voltage** LED is still lit, but before the **Hipot Pass** LED is lit, adjust R341 until the front panel meter also reads 2000 volts. If necessary, the **Test Time** control on the rear panel may need to be increased to allow the test to continue for a longer time.
3. Connect the banana plug end of one lead to the **RETURN** jack and the alligator clip end to the 3 ohm resistor.
 4. Connect the banana plug end of the other lead to the round (grounding) jack of the **DEVICE** receptacle and the alligator clip end to the 3 ohm resistor.
 5. Turn the **Ground Check** switch on the rear panel On.
 6. Push the **RESET** button, then the **TEST** button.
 7. The **Ground OK** or **Ground Open** LED will immediately light. Push the **RESET** switch.
 - a. If the **Ground OK** LED lights, turn R218 clockwise and push the **TEST** button.
 - b. If the **Ground Open** LED lights, turn R218 counterclockwise and push the **TEST** button.
 8. Continue adjusting R218 until the highest clockwise setting which lights the **Ground OK** LED has been attained.

Continuity Calibration Adjustment

Use the following procedure to adjust the pass/fail point of the Ground Check test. Pot R218 is located on the top board near the buzzer.

Two leads, each having a banana plug on one end and an alligator clip on the other, and a 3 ohm 1% resistor, are needed for this calibration procedure.

NOTE: It is possible to adjust the pass/fail point through a range of approx. .5 -5 ohm using the range of R218. If a special calibration was performed by the factory, it will be noted on a calibration sticker on the inside of the enclosure. If no special calibration sticker exists, the factory calibration point was 3 ohms.

If a special calibration point is desired, change the value of the 3 ohm resistor used in the following procedure to the desired value of the pass/fail point.

1. Perform the voltage calibration adjustment procedure above.
2. Remove all test leads from the HT-3000.

